

**GOVERNMENT OF WEST BENGAL**  
**Animal Resources Development Department**  
**LB-2, Sector-III, Salt Lake City, Kolkata - 700 106**

No.1743/BGT/14/PRS/ARD/2017

Dated 01.09.2017

**NOTIFICATION**

WHEREAS, the State occupies a significant position in poultry population in the country, per day production of egg falls below the per day requirement of consumption. Therefore, it is of urgent need to enhance the commercial egg production in the State.

AND WHEREAS, it is considered to be necessary to meet the demand & supply gap and to ensure per capita nutritional requirement of egg, State Government has emphasized on domestic production of eggs by promoting setting up of Commercial Layer Poultry Farms and Poultry Breeding Farms to make the State self-sufficient in egg production.

THEREFORE, the State Government finds it necessary and expedient to extend special financial assistance to encourage entrepreneurs for setting up Commercial Layer Poultry Farm and Poultry Breeding Farm for enhancement of commercial egg production and generation of employment opportunities among the youths of the State.

NOW THEREFORE, the Governor is pleased to approve and sanction a special incentive scheme for setting up of new ventures/ projects/ enterprises engaged in Commercial Layer Poultry Farm and Poultry Breeding Farm activity:

**1. Short Title**

The Scheme may be called the West Bengal Incentive Scheme 2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms (hereinafter referred to as WBIS 2017 for CLP&PBFs)

**2. Object:**

The object of the Scheme is to extend special fiscal incentives to encourage entrepreneurs to set up Commercial Layer Poultry Farms as well as Poultry Breeding Farm with a view to promote enhancement of commercial egg production in the State and creating employment opportunities in rural areas to make the State emerge as self-sufficient in egg production.

**3. Commencement and Duration:**

Unless specifically mentioned against the respective items of incentives sanctioned under the WBIS 2017 for CLP&PBFs, it comes into effect on and from the 1st day of September, 2017 in the whole of West Bengal except in areas falling under Municipal Corporation or Municipalities and shall remain in force for a period of three years ending on 31st August 2020, if not withdrawn/ amended earlier by a Notification in the official Gazette to that effect.

#### 4. Definitions:

In the WBIS 2017 for CLP&PBFs, unless the context otherwise requires

- (i) "Approved Location" means a location where a Farm has been set up and commenced commercial activity with site clearance from local body/WBPCB as the case may be.
- (ii) "Approved Project" means a project on commercial layer poultry farm or a poultry breeding farm that has prepared in conformity with approved model project of ARD Department, Government of West Bengal or approved by ARD Department, Government of West Bengal.
- (iii) "Central Government" means the Government of India
- (iv) 'State' means State of West Bengal.
- (v) 'State Government' means Government of West Bengal.
- (vi) 'ARD' means Animal Resources Development
- (vii) "Farm" means commercial layer poultry farm or poultry breeding farm
- (viii) "Poultry" means chicken and duck
- (ix) "DOC" means Day Old Chicks and "DOD" means Day Old Ducklings
- (x) "Eligible farm" means a Farm eligible as per terms and conditions of WBIS-2017 for CLP&PBs.
- (xi) "Existing farm" means a Farm which exists in West Bengal before it commences commercial activity in its expanded portion on or after 1<sup>st</sup> September, 2017 .
- (xii) "New farm " means a Farm which has commenced commercial activity for the first time in the State on or after 1<sup>st</sup>September, 2017.
- (xiii) "Expansion of existing farm" means addition to existing size of the same activity of the farm by at least 10,000 layer Poultry or 10,000 parent Poultry as the case may be in an Approved Project in the existing location or in a different location.
- (xiv) "Expanded portion" means the portion expanded with minimum additional size as mentioned in para 4(xiii) on or after 1<sup>st</sup> September, 2017 in an Approved Project.
- (xv) 'Commercial Layer Poultry Farm' means a farm that engaged in activity of producing commercial eggs from layer Poultry.
- (xvi) 'Poultry Breeding Farm' means a farm that engaged in activity of producing fertilized eggs from parent Poultry with integrated facility to hatch fertilized eggs to DOC or DOD.
- (xvii) "Term Loan" means a loan secured from any Commercial Banks /Financial Institution (Central and State) / Co-Operative Banks / Scheduled Banks/RRBs approved by RBI for acquiring fixed capital assets in the form of land, building, plant and machinery, tools & implements, appliances, cost of chicks/ ducklings & its rearing cost upto point of lay etc. as per approved project under WBIS-2017 for CLP&PBs.

- (xviii) 'State Financial Corporation' means West Bengal Financial Corporation (WBFC)
- (xix) "Working Capital" means capital required for running a Farm and includes cash credit and / or any other short term loan actually utilized as working capital.
- (xx) 'Date of commencement of commercial activity' means:
- For Commercial Layer Poultry Farm: - the date on which at least one- fifth of layer Poultry of approved farm capacity have reached in laying stage/phase.
  - For Poultry Breeding Farm:- the date on which DOC or DOD, as the case may be, will emerge from fertilized eggs that derived from at least one-fifth of parent Poultry of approved farm capacity.

Explanation: To ascertain commencement of commercial activity of a Farm, the number of layer Poultry reached at laying stage/ Phase or number of parent Poultry from which fertilized eggs derived for hatching will be calculated as follows:

Number of layer Poultry reached at laying stage/ Phase or number of parent Poultry from which fertilized eggs derived for hatching =  $\frac{\text{Total capacity}}{5}$

- (xxi) "Micro Farm" means a Farm with minimum capacity of 10,000 layer Poultry /parent Poultry and up to 20,000 layer Poultry /parent Poultry.
- (xxii) "Small Farm" means a Farm with more than 20,000 layer Poultry /parent Poultry and up to 1,00,000 layer Poultry /parent Poultry.
- (xxiii) "Medium Farm" means a Farm with more than 1,00,000 layer Poultry/parent Poultry.

Explanation: If a Farm's size is such that it falls between any two consecutive multiples of 10,000, the lower multiple will be considered as the size of the Farm.

- (xxiv) 'Deputy Director, ARD & PO' means Deputy Director, Animal Resources Development & Parishad Officer of all the districts; Deputy Director of Animal Resources Development & Mahakuma Parishad Officer of the Sub- Division, Siliguri and Deputy Director of Animal Resources Development , GTA for area under GTA of Darjeeling District .
- (xxv) "Year" means, unless otherwise specifically mentioned / stated and not repugnant to the context, the financial year commencing from the 1st April and ending on 31st March following.
- (xxvi) 'Layer Poultry' means Commercial Layer Poultry Birds
- (xxvii) 'Parent Poultry' means Poultry Breeder Birds

## 5. Applicability of WBIS 2017 for CLP&PBFs

5.1 The WBIS 2017 for CLP&PBFs shall generally be applicable for a new farm or expanded portion of existing farm, in Micro, Small or medium sector as defined in Para 4(xxi), 4(xxii) and 4 (xxiii), in the whole of West Bengal except areas falling under Municipal Corporation or Municipalities.

5.2 The Farms may be in the private sector (Individual / Proprietorship / Partnership/ Private Company/ Trust etc.) or in cooperative sector.

## **6. Non-applicability of WBIS 2017 for CLP&PBFs.**

- 6.1 The WBIS 2017 for CLP&PBFs shall not be applicable for a New Farm having Farm capacity less than 10,000 layer Poultry/parent Poultry.
- 6.2 The WBIS 2017 for CLP&PBFs shall also not be applicable for expansion of existing farms that do not satisfy the definition under Para 4(xiii), 4(xiv), 4 (xv) & 4(xvi).
- 6.3 The WBIS 2017 for CLP&PBFs shall not be applicable to a New Farm as also to Expansion of Existing farm that commenced commercial activity before 1<sup>st</sup> September, 2017.

## **7. Eligibility criteria for incentives under WBIS 2017 for CLP&PBFs**

- 7.1 Any Commercial Layer Poultry Farms and Poultry Breeding Farms shall be eligible for incentives under WBIS 2017 for CLP&PBFs subject to fulfillment of the conditions specified below:
- (i) Any commercial layer poultry farms and poultry breeding farms shall commence its commercial activity within the period of the Scheme and shall submit its first incentive application within 7 months from the last date of the Scheme period.  
Explanation: A commercial layer poultry farms and poultry breeding farms which will commence its activity on from 01.09.2017 to 31.08.2020, the last date of submission of first incentive application to the Deputy Director, ARD & PO of the concerned district will be 31.03.2021.
- (ii) The project shall be covered by a Approved Project as defined under Para 4(ii)
- (iii) The project should indicate the source of fund required for implementation of approved project.
- (iv) The farm will submit a 'self- declaration' affirming:
- (a) That the farm will strictly observe/obtain requisite statutory compliances /clearances including pollution control measures, if applicable.
- (b) That the farm will follow/maintain labour laws.
- (c) That the farm will remain in operation for at least five years from the date of commencement of commercial activity.
- (d) That the farm has not defaulted in payment of any government dues /dues of Financial Institutions or bank.
- (e) That the farm has not misrepresented or withheld any information and not suppressed any fact / information related to the claim submitted.
- (f) That all documents like approved project report etc. submitted by the farm with the claim are genuine.
- (g) That the farm will not divert/ utilize the loan amount disbursed by the bank / financial institution (if applicable) for carrying out any activity / project other

than the implementation of the approved project for which the loan was sanctioned.

- 7.2 The farm will first make primary application in prescribed form showing interest for establishing farm, to the Deputy Director, ARD & PO of the concerned District.
- 7.3 The Farm will make application in prescribed form to the Deputy Director, ARD & PO of the concerned District after commencement of commercial activity for grant of incentives under the Scheme.

### **8. Capital Grant / Subsidy:**

An eligible Farm will be entitled to a grant of Rs. 8,00,000 for every 10,000 layer poultry/parent poultry birds subject to a ceiling of Rs. 80,00,000 in maximum two phases based on the following criteria:

In an Approved Project:-

Minimum 20 % layer Poultry birds are in laying stage/phase or fertilized eggs of minimum 20% parent poultry birds used for hatching: 50% of eligible & admissible amount of subsidy.

Minimum 80% of layer Poultry birds are in laying stage/phase or fertilized eggs of minimum 80% parent poultry birds used for hatching: Remaining 50% of the eligible & admissible subsidy or 100% of eligible subsidy whichever is applicable.

### **9. Interest Subsidy on Term Loan**

- 9.1 An Eligible Farm will be entitled to avail Interest Subsidy on annual interest liability on the Term Loan borrowed from a Commercial Bank / Cooperative Bank / Scheduled Banks / RRBs approved by RBI or from Financial Institution (Central and State) for implementation of the approved project as follows:

**Micro and Small Farm:** The interest subsidy will be 40 % of total interest paid on term loan for 5 years from the date of commencement of commercial activity subject to maximum loan amount of 75% of the approved project cost.

**Medium Farm:** The interest subsidy will be 25% of total interest paid on term loan for 5 years from the date of commencement of commercial activity subject to maximum loan amount of 75% of the approved project cost.

- 9.2 The interest subsidy will be payable annually subject to submission of a statement / certificate in (**annexure-I**) by the lending Bank /Financial Institution to substantiate that the Farm has paid the due interest to the institution on the due dates and has not defaulted in payment of interest at any time during the period.

### **10. Waiver of Electricity Duty**

An Eligible Farm for its approved project will be entitled to waiver of electricity duty on the electricity consumed for the manufacturing activity in the following manner subject to installation of separate Electric Metre for the approved new / extended project:

Micro, Small and Medium Farm – 75% for 5 years from date of commencement of commercial activity subject to maximum Rs. 2 lakh per year.

### **11. Power Subsidy**

An eligible farm for its approved project will be entitled to power subsidy on the electricity consumed for the activity in Approved Project as follows, subject to installation of separate Electric Metre for the approved new / extended project:

#### **Micro and Small Farm:**

Subsidy of Rs.1.50 per Kwh for 5 years from date of commencement of commercial activity subject to maximum Rs. 5 lakh per year.

#### **Medium Farm-**

Subsidy of Re. 1 per Kwh for 5 years from date of commencement of commercial activity subject to maximum Rs. 10 lakh per year.

### **12. Subsidy on Stamp Duty and Registration Fee :**

12.1 An eligible farm will be entitled to 50% reimbursement of stamp duty and registration fee paid by it for the purpose of registration of documents within the State relating to purchase of land for setting up of the approved project .

12.2 The amount admissible will be calculated proportionately based on the percentage of land used for setting up of the farm for implementation of the approved project. However, the total land used for the project shall not exceed the quantum of land shown in the approved project.

### **13. Power to amend and /or relax**

Notwithstanding anything contained in any of the provisions of WBIS 2017 for CLP&PBFs, the State Government may at any time-

- (i) modify, vary, alter, amend or withdraw any of the provisions made here in above in this Scheme and such modifications, variations, alterations, amendments and withdrawal shall be effective from the date specified in the order so made in this behalf.
- (ii) make any relaxation in applying the provisions of this Scheme but such relaxation shall be made on merits of the approved project in each case, as the State Government may consider necessary and appropriate.
- (iii) may issue instructions and guidelines to facilitate implementation, to remove anomalies and to clarify the interpretations of the provisions of this Scheme.

The West Bengal Incentive Scheme 2017 for CLP&PBFs issued with the concurrence of the Finance Department vide their U.O.No Group-A-1/ 2017-18 / 0017 dated 26.07.2017 and U.O. No. Group A-1/2017-2018/0020 dated 02.08.2017

**OPERATIONAL PROCEDURES OF WEST BENGAL INCENTIVE SCHEME 2017 FOR COMMERCIAL LAYER POULTRY FARMS AND POULTRY BREEDING FARMS.**

1. A primary Application shall be made by the willing Private sector (Individual/ Proprietorship / Partnership/ Private Company/ Trust etc.) or Cooperative sector for establishing a new Commercial Layer Poultry Farms / Poultry Breeding Farms or expansion of the existing Commercial Layer Poultry Farms / Poultry Breeding Farms in the State to the Deputy Director, ARD & PO of the concerned district in **Form- A**
2. Deputy Director, ARD & PO of the concerned district, after receiving the primary application from the concerned Farm, shall then cause field inspection, within 7 days after receipt of application and make an inspection Note in **Form-A**.
3. Deputy Director, ARD & PO of the concerned district shall send a copy of **Form-A** having Inspection Note to the Director, AH&VS, West Bengal for information.
4. Each and every time a Micro, Small or Medium Farm claiming to be eligible for incentive under WBIS2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms shall duly apply to the Deputy Director, ARD & PO of the concerned district in **Form-B** and for Waiver of Electricity Duty in **Form-C** (both in duplicate).
5. On receipt of application for incentive in **Form -B** from a Farm the Deputy Director, ARD & PO shall check the completeness of the application form and required documents.
6. In case of incomplete application in **Form-B** and **Form-C**, Deputy Director, ARD & PO of the concerned district shall intimate the applicant farm regarding deficiency of the application form within 15 days from the date of receipt of the application.
7. Deputy Director , ARD & PO and one representative of the District Magistrate of the concerned district, after receiving the complete application in **Form-B** and **Form-C** from the concerned Farm, will then cause field inspection, within 15 days after receipt of application, to ensure that the project has been implemented as per approved project and ascertain the size of the Farm and actual date of commencement of commercial activity and on being satisfied will provisionally recommend in **Form-D** to the District Committee for Incentive under WBIS2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms within 15 working days after field inspection.

8. The District Committee for Incentive under WBIS2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms comprises of -
- District Magistrate / Addl. District Magistrate – Chairman
  - Deputy Director ARD & PO – Convener
  - One Officer from WBA&AS as nominated by District Magistrate - Member
  - District Veterinary Officer - Member
  - One Assistant Director - Member
9. The District Committee will recommend for approval in **Form- E** of the admissible incentives under WBIS2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms.
10. If any application is found to be not eligible for incentives under the WBIS 2017 for CLP&PBFs at any stage, Deputy Director ARD & PO of the concerned district will inform the applicant farm along with reasons.
11. The Deputy Director ARD & PO of the concerned district shall send a Copy of Application Form (**Form-B**) of the Farm for incentive along with all documents, Form for Waiver of Electricity Duty (**Form-C**), Provisional Recommendation Form (**Form-D**), and copy of resolution having the recommendation for approval (**Form E**) of admissible incentives of the District Committee to the Director, AH&VS, West Bengal, for approval of admissible amount of incentives from the Departmental Committee for sanctioning of Incentive.
12. A Departmental Committee for sanctioning of Incentive under WBIS2017 for Commercial Layer Poultry Farms and Poultry Breeding Farms comprises of -
- Principal Secretary / Secretary, ARDD – Chairman
  - One Joint Secretary, ARDD – Member
  - Director, AH&VS, WB – Convener
  - Financial Adviser of the Department – Member
13. After approval from the Departmental Committee, Director, AH&VS, West Bengal will release fund to the District for payment of incentive to the eligible Entrepreneurs and recommend the case to the Director, Directorate of Electricity Duty in **Form- F** along with **Form - C** for Waiver of Electricity Duty.
14. (1) On receiving the allotment of funds for the purpose of disbursement of approved incentive to a Farm, the Deputy Director ARD & PO of the concerned district shall require the farm concerned to submit a 'self- declaration' to the effect that :
- a) the farm shall be liable to refund the entire amount of incentive, and in case of failure to refund, the entire amount shall be recoverable under the Public Demands Recovery (PDR) Act, if
- (i) the incentive has been claimed by misrepresentation as to an essential factor by furnishing false information,
  - (ii) the farm shifts itself from this State to outside the State,



- (iii) the farm discontinues production in respect of its approved project within 5 (five) years from the date of commencement of commercial activity,
  - (iv) the farm is sold out without prior permission of the State Government,
  - (v) the loan amount disbursed by Bank/ Financial Institution for the approved project is found to be diverted/utilized for some other activities/ projects
- b) the farm shall be liable to refund any amount of subsidy/ incentive is paid in excess of the entitlement of the Farm detected afterwards, in case of failure to refund, the amount shall be recoverable under the Public Demands Recovery (PDR) Act.
- (2) After satisfaction as to submission of 'self-declaration' as stated hereinabove the Deputy Director ARD & PO of the concerned district shall disburse the incentives to the concerned Bank Account of the said Farm with an intimation to the farm.
- 15) Deputy Director ARD & PO of the concerned district will maintain records containing details of all application including inspection details, recommendation and release/ disbursement of Fund.
- 16) The Deputy Director ARD & PO of the concerned district will maintain a separate register for all such projects and keep records of all applications received under WBIS 2017 for CLP & PBFs.
- 17) The Deputy Director ARD & PO of the concerned district will also maintain a disbursement register for the purpose of keeping farm wise records of all disbursement made under WBIS 2017 for CLP & PBFs.

By Order of the Governor



Principal Secretary to the  
Government of West Bengal

Copy forwarded for kind information and necessary action to the:

1. Chief Secretary, West Bengal
2. Shri Pradip Kumar Mazumdar, Advisor, Agriculture and allied Sectors to the Hon'ble Chief Minister, West Bengal.
3. Additional Chief Secretary to the Government of West Bengal, MSME Department.
4. Additional Chief Secretary to the Government of West Bengal, P&RD Department.
5. Additional Chief Secretary to the Government of West Bengal, Agriculture Department.
6. Principal Secretary to the Government of West Bengal, Land & Land Reforms & Refugee Relief & Rehabilitation Department & LRC.
7. Principal Secretary to the Government of West Bengal, ICE Department.
8. Secretary to the Government of West Bengal, Women & Child Development & Social Welfare Department.
9. Secretary to the Government of West Bengal, Department of Food Processing & Horticulture.
10. Secretary to the Government of West Bengal, Fisheries Department.
11. Secretary to the Government of West Bengal, Agriculture Marketing Department.
12. District Magistrate (All).
13. Financial Advisor, ARD Department, Benfish (8<sup>th</sup> Floor), Salt Lake City, Kolkata - 700106.
14. Director of Animal Husbandry & Veterinary Services, West Bengal, Prani Sampad Bhaban, LB-2, Sector-III, Salt Lake City, Kolkata - 700106.
15. Deputy Director, ARD & PO (All).
16. OSD to Hon'ble MOS (I/C), Animal Resources Development Department, Prani Sampad Bhaban, LB-2, Sector-III, Salt Lake City, Kolkata - 700106.
17. General Secretary, West Bengal Poultry Federation.



Joint Secretary

to the Govt. of West Bengal, ARD Department

**Certificate to be issued by Bank/Financial Institution**

It is certified that M/s..... engaged in the activity of production of commercial eggs/ poultry breeding up to the stage of day Old Chicks or Day Old Ducklings having farm capacity of ..... Commercial layer poultry/ parent poultry has borrowed the following Term Loan from ..... (Bank/ Financial Institution) for implementation of the approved project. The farm is maintaining satisfactory accounts and paying interest on due dates and has not defaulted in payment of interest at any time during the following period. The annual interest paid by M/s. ....for the year .....against Term Loan (maximum upto 75% of approved Project cost) of Rs..... (Rupees ..... ) only is as follows :-

| Type of Assistance | Loan A/c. No. | Period | Rate of interest | Amount of Interest Paid on Term Loan (maximum upto 75% of Approved Project cost) (Rs.) |
|--------------------|---------------|--------|------------------|--|
|--------------------|---------------|--------|------------------|--|

Term Loan

Date :

Signature

Office Seal :

Address

FORM – A

Format of Primary Application

Date:

To

The Deputy Director, ARD & PO / Deputy Director, ARD & MPO/ Deputy Director, ARD, GTA  
-----District

Sir,

I ..... son of .....  
Proprietor / Partner / Chairman / Managing Director / Director / Authorized Signatory, on behalf of farm  
known as ..... hereby apply for establishing a new  
Commercial Layer Poultry Farms / Poultry Breeding Farms or expansion of the existing Commercial Layer  
Poultry Farms / Poultry Breeding Farms in the State under the existing terms and conditions of WBIS-2017  
for Commercial Layer Poultry Farm and Poultry Breeder Farm

1. (a) Name of the Applicant Farm: .....

(b) Office Address : ..... Telephone  
No. : ..... Fax No. : ..... E-mail Address : .....

(c) Name and Designation of the contact person : .....

Telephone No. : ..... Fax No. : ..... E-mail Address : .....

2. Whether the Project is for (please tick any)

(a) Establishment of a new farm:

(b) Expansion of existing farm :

3. (a) Constitution : Individual/ Proprietorship/ Private Company /Co-operative / Partnership / Trust /others

(b) Category of the entrepreneurs: Women/SC/ST/Minority Community/ Others

(c) Date of establishment/incorporation/ Registration of the Company/Co-operative Society:

(d) Nature of the farm: Commercial layer poultry farm/ Poultry breeding farm

(f) Expected size of the farm to be established / expanded in terms of numbers of layer poultry  
birds/parents poultry birds: new/existing\_\_\_\_\_, expansion\_\_\_\_\_, Total\_\_\_\_\_

4. Location/address of the unit (New/expansion)

(A) Location of the Project to be established

Village : ....., Block.....

Police Station : ....., Post office:.....

District :

Telephone No. : ....., Fax:.....

(B) Schedule of Land where Project to be established:

Area (in Acre)

Mouza

J. L. No.

Dag No.

Khatian No.

5. Present/existing Infrastructure details in case of expansion project:

| Sl. No. | Infrastructure                   | Measurement in Ft. |        | Quantity | Capacity of Birds |
|---------|----------------------------------|--------------------|--------|----------|-------------------|
|         |                                  | Length             | Breath |          |                   |
| 1       | Brooding Shed                    |                    |        |          |                   |
| 2       | Growing Shed                     |                    |        |          |                   |
| 3       | Growing cum Laying Shed (if any) |                    |        |          |                   |
| 3       | Layer Shed                       |                    |        |          |                   |
| 4       | Feed Godown                      |                    |        |          |                   |
| 5       | Office Room                      |                    |        |          |                   |
| 6       | Boundary Wall in running Length  |                    |        |          |                   |
| 7       | Disposal Pit                     | Yes/No             |        |          |                   |
| 8       | Feed Mill                        | Yes /No            |        |          |                   |

6. Tentative Project Cost (Rs. in lakh) :

7. Means of Finance (new/expansion): Rs. in lakh

|                  | Finance ( Rs. in lakh) |
|------------------|------------------------|
| Own finance      |                        |
| Bank /FI Finance |                        |

8. PAN No. :

9. Aadhar Card No., if Applicable:

10. Whether any subsidy / incentive availed earlier from State Govt. or GOI:

11. If yes, mention Year & Amount:

12. If construction has already been started for new / expanded project, Mention date of Vetting with memo No.:

Place :

Signature of the applicant

Date :

Name and status of the signatory

Seal of the Enterprise

**Documents to be enclosed with the application:**

1. Copy of the valid land document  
For leasehold land -registered lease agreement.  
For Own Land: Copy of mutation certificate of land
2. For expansion project- Colour Photographs of all existing Infrastructures including Sheds (inside & outside), Instruments, Feed mills etc.
3. Sketch Map of the proposed project  
Copy of PAN /Aadhar Card
4. Any other documents, if necessary.

FOR OFFICE USE

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Inspection Note

Signature of DDARD & PO

District.....

FORM-B

**Application for claiming incentives under the West Bengal Incentive Scheme-2017 for Commercial Layer Poultry Farm and Poultry Breeding Farm** (To be submitted in duplicate)

To  
The Deputy Director, ARD & PO / Deputy Director, ARD & MPO/ Deputy Director, ARD, GTA  
-----District

Sir,  
I ..... son of .....  
Proprietor / Partner / Chairman / Managing Director / Director / Authorized Signatory, on behalf of farm known as ..... hereby apply for grant of Subsidy on the items as indicated in column no. 13 under the existing terms and conditions of WBIS-2017 for Commercial Layer Poultry Farm and Poultry Breeder Farm

- 2. (a) Name of the Applicant Farm: .....
- (b) Office Address : ..... Telephone No. : ..... Fax No. : ..... E-mail Address : .....
- (c) Name and Designation of the contact person : ..... Telephone No. : ..... Fax No. : ..... E-mail Address : .....

2. Whether the Project (for which the Application for incentives is submitted) is for (please tick any)

- (a) Establishment of a new farm:
- (b) Expansion of existing farm :

- 3. (a) Constitution : Individual/ Proprietorship/ Private Company /Co-operative / Partnership / Trust /others
- (b) Category of the entrepreneurs: Women/SC/ST/Minority Community/ Others
- (c) Date of establishment/incorporation/ :  
Registration of the Company/Co-operative Society

- (d) Nature of the farm: Commercial layer poultry farm/ Poultry breeding farm
- (e) Date of commencement of commercial activity :
- (f) Approved size of the farm in terms of numbers of layer poultry birds/parents poultry birds:  
new/existing\_\_\_\_\_, expansion\_\_\_\_\_,  
Total\_\_\_\_\_

4. Location/address of the unit (New/expansion)

(A) Location of the Project for which incentive application is submitted.  
Village : ....., Block.....  
Police Station : ....., Post office:.....  
District :  
Telephone No. : ....., Fax:.....

(B) Location of other farm (if any) in West Bengal

Location : District :  
Location : District :  
5. Project Cost (Rs. in lakh) :

5.1 New unit/expansion of the existing unit

i. Cost of Land :  
ii. Cost of Building/sheds :  
iii. Cost of Machinery/tools/equipment etc :  
iv. Cost of Other fixed assets :  
v. Cost of Working capital :  
vi. Total cost :

5.1.1 Means of Finance (new/expansion): Rs. in lakh

a. New farm

|                  | Fixed capital | Working capital | Total |
|------------------|---------------|-----------------|-------|
| Own finance      |               |                 |       |
| Bank /FI Finance |               |                 |       |
| Total            |               |                 |       |

b. Existing farm with expansion

|                  | Fixed capital |               | Working capital |               | Total    |               |
|------------------|---------------|---------------|-----------------|---------------|----------|---------------|
|                  | Existing      | For expansion | Existing        | For expansion | Existing | For expansion |
| Own finance      |               |               |                 |               |          |               |
| Bank /FI Finance |               |               |                 |               |          |               |
| Total            |               |               |                 |               |          |               |

6. For new commercial layer poultry farm /expansion of existing commercial layer poultry farm (for which incentive application is submitted)

- (a) No. of layer poultry birds mentioned in the project:  
(b) System of flock rearing (e.g 1:1:5 / 1:1:4 etc.):  
(c) No. of Birds (Age Group-wise) as on date in the farm:  
(i) Chicks (up to 8 weeks):  
(ii) Growers (9<sup>th</sup> week-20<sup>th</sup> week):  
(iii) Layer (Above 20<sup>th</sup> week):

6.1 For new poultry breeding farm/expansion of existing poultry breeding farm

- (a) No. of parent poultry birds mentioned in the project:  
(b) System of flock rearing (e.g 1:1:5/1:1:4 etc.):  
(c) No. of Birds (Age Group-wise) as on date in the farm:  
(i) Chicks (up to 8 weeks):



(ii) Growers (9<sup>th</sup> week-20<sup>th</sup> week):

(iii) Parent Layer (Above 20<sup>th</sup> week):

(iv) Number of fertilized eggs used for hatching as on \_\_\_\_\_:

7. Power requirement (KVA):

(a) For new unit/expansion of the existing farm:

(b) For existing farm(s), if there be any:

8. Employment generated in the project:

New/Existing \_\_\_\_\_, Expansion \_\_\_\_\_, Total \_\_\_\_\_

9. Whether the location conforms to WBPCB norms :

10. Category under which the project falls under WBPCB norms: EXEMPTED/ GREEN /ORANGE / RED / SPECIAL RED

11. Estimated daily requirement of water and source of supply:

12.I. Specific item(s) for which incentive application is submitted : (Please tick)

- |  |                           |
|--|---------------------------|
| (i) Capital grant/ subsidy:                        | ( Fill in column (13.I )  |
| (ii) Interest Subsidy on Term Loan :               | ( Fill in column (13.II)  |
| (iii) Power Subsidy :                              | ( Fill in column (13.III) |
| (iv) Subsidy on Stamp Duty and Registration Fees : | ( Fill in column (13.IV)  |

13. Type of incentive claimed.

13.I. One time grant/ Subsidy :

(a) No. of Commercial Layers as on date:

(b) Amount of subsidy (wherever applicable) claimed:

13.II. Interest Subsidy on Term Loan

(a) Amount of Term Loan . :

(b) Name and Address of the bank/financial institution :

( c) Date and amount sanctioned :

( d) Date of first disbursement :

( e) Amount of interest paid on term loan with period :

( f) Rate of interest charged by Bank/ F I:

( g) Amount of Subsidy claimed :

13.III. Power Subsidy

(a) Name of the Agency from which electricity supply is taken:

(b) Period for which power subsidy is claimed:

(c) Electricity consumed in Kwh :

(d) Power subsidy claimed @ Rs. \_\_\_/ Kwh:

(e) If any part of consumption of electricity energy is made for residential purpose, the details of consumption are to be given.

(f) If any closure of commercial operation takes place during the period of claim, the details of such closure period shall be given.

13.IV. Subsidy on Stamp Duty and Registration Fees:

( a) Location of land and/ or building :

i) Name of location

ii) Block

- iii) Post Office  
( b) Registration Office  
i) Name  
ii) Telephone no
- iv) District  
ii) Address  
iv) FAX No.

( c) Schedule of Land :

|                |             |           |
|----------------|-------------|-----------|
| Area (in Acre) | Mouza       | J. L. No. |
| Dag No.        | Khatian No. |           |

( d) Description of building : (Like area of Working shed, office premises, staff quarters etc.)

( e) Stamp Duty paid :

( f) Registration fee paid :

( g) Percentage of land/ building used for setting up of the unit/enterprise :

( i) Subsidy claimed on :

a) Stamp Duty : Rs.

b) Registration Fee : Rs

(j) Amount of area is converted for Poultry farming (in Acre): -

14. Account Details in which Incentive to be credited, If approved:

a) Name of the Bank :

b) Name of the Branch with code No.:

c) Account No.:

d) IFS Code:

15. PAN No. :

16. Aadhar Card No., if Applicable:

**Declaration**

CERTIFIED that the information given in the application and in the enclosed documents is true to the best of my/our knowledge and belief and nothing has been concealed therein.

I/We also well aware of the fact that if the information given by me/us is proved false / not true at any point of time, I/we will have to face punishment as per any provision of Law in force as well as the benefit availed of by me/us or the benefit accrued to me/us shall be summarily cancelled.

I/We hereby agree that I/we shall forthwith repay the amount disbursed to me/us under the Scheme if the amount of subsidy is found to have been disbursed in excess of the amount actually admissible for whatsoever reason.

I/We shall also be liable to pay interest at such rate as may be prescribed on such amount and such other charges/expenses as may be payable by me/us.

I/We also undertake that the provisions of the Coastal Regulation Zone (CRZ), 1991 shall not be violated by implementation of the project(s) under this application.

Place :

Signature of the applicant

Date :

Name and status of the signatory

\_\_\_\_\_  
Seal of the Enterprise

**A. Documents to be enclosed with the application:**

1. A copy of the Memorandum of Association and Articles of Association authenticated by the Registrar of Companies / partnership deed (wherever applicable) .
2. A statement on the name and address of the Directors / Partners / Owners of the enterprise / Members of Cooperative, as applicable.
3. Copy of approved project report.
4. A copy of loan sanctioned letter and disbursement letter issued by financial institutions / banks.
5. Copy of the valid land document. In case of rented /leasehold land / buildings, copy of rent agreement and receipt /registered lease agreement.
6. Copy of mutation & conversion certificate of land/ buildings, wherever applicable.
7. Copy of valid consent to operate certificate from the WBPCB, if applicable
8. Copy of trade license / certificate of registration for trade in special nature
9. Copies of other statutory licenses (wherever applicable.)
10. Colour Photographs of all Infrastructures including Sheds (inside & outside), Instruments, Feed mills etc.
11. Copy of PAN /Aadhar Card
12. Any other documents, if necessary.
13. Self –declaration as per para 7.1( iv) of the Scheme.

**B. Additional documents to be enclosed:**

1. Interest Subsidy on Term Loan
  - i) A certificate from Bank/FI as per Annexure-I
2. Power Subsidy
  - i) Copy of documents regarding supply of electricity to the farm.
  - ii) Copies of all Electricity Bills and corresponding money receipts for which the claim is made
3. Subsidy on Stamp Duty and Registration Fees
  - i) Scheduled of the land
  - ii) Sketch map of the land/building purchased
  - iii) Documents showing payment of Stamp Duty and Registration Fee.

**FORM - C**

Application for Waiver of Electricity Duty under the West Bengal Incentive Scheme 2017 for Commercial Layer Poultry Farm & Poultry Breeding Farm

To  
The Director,  
Directorate of Electricity Duty,  
West Bengal

Sir,

..... Proprietor / Partner / Managing Director / Director / Chairman /  
Authorized Signatory on behalf of farm known as .....  
hereby apply for 'Waiver of Electricity Duty' @ \_\_\_\_\_ % in terms of the provision of the West Bengal  
Incentive Scheme 2017 for Commercial Layer Poultry Farm & Poultry Breeding Farm (WBIS 2017 for  
CLP&PBFs).

**The necessary particulars are given below :**

- i) Name of the applicant farm :
  
- ii) Office address :  
Tel no.  
Fax no.  
e-mail :
  
- iii) Farm address :  
Tel no.  
Fax no.  
e-mail.
  
- iv) Size of the farm : Micro/ Small/ Medium
  
- v) Activity: Commercial layer poultry/ Poultry breeding
  
- vi) Commencement of activity :
  
- vii) Name of the Agency from which electricity supply is taken :
  
- viii) Period for which Waiver of Electricity Duty is claimed :
  
- ix) If any part of consumption of electricity is made for residential purpose. If so, details of such cases during the period for which claim is made.
  
- x) If there was any closure of the farm during the period of claim. If so, details thereof
  
- xi) Present status of the farm :

The particulars furnished here before are according to our books of accounts and records are true to the best of my knowledge and belief.

Signature of the Applicant Farm

Date :

Place :

Name and status of the signatory

Seal of the applicant farm

**Documents to be enclosed:**

- i) Copy of the certificate for the date of commencement of activity
- ii) Copy of documents regarding supply of electricity to the unit
- iii) Copies of all relevant electricity bills'
- iv) Any other documents, if necessary :

FORM- D

PROVISIONAL RECOMMENDATION FORM

(FORMAT OF PROVISIONAL RECOMMENDATION TO BE ISSUED BY THE DEPUTY DIRECTOR , ARD & PO AND REPRESENTATIVE OF THE DISTRICT MAGISTRATE, .....)

No \_\_\_\_\_/

Date: \_\_/\_\_/20\_\_

Certified that the \_\_\_\_\_(Name of the Farm) located at Village: \_\_\_\_\_PO: \_\_\_\_\_, Dt \_\_\_\_\_, Pin Code \_\_\_\_\_ is a commercial layer poultry/ poultry breeding farm \* financed by \_\_\_\_\_ ( name of Bank-Branch) / fund from own resources. The said farm has completed and set up the appropriate infrastructure and implemented the project in conformity with the approved project report of ARD Department, Government of West Bengal. The farm is a micro/small/medium \* sized farm of size \_\_\_\_\_ (number of layer poultry/parent poultry birds) and satisfy the definition under Para 4(xv) /4(xvi) \*.

The farm has proportionate brooding, growing & Laying facilities, dead bird disposal facilities and feed mixing unit (if applicable). Number of Layer poultry/ Parent poultry birds at Brooding (up to 8 weeks) -----, number of Grower (9<sup>th</sup>-20<sup>th</sup> week) ..... and Layers (Above 20 weeks of age)..... as on ..... as found at the time of inspection and verification of records submitted by the farm authority concerned.

Date of commencement of commercial activity :

Table with 8 columns labeled D, D, M, M, Y, Y, Y, Y for date entry.

Percentage of land/building used for implementation of approved project: Area of land used X 100% / Total area

The farm is provisionally recommended for subsidy under WBIS 2017 for CLP & PBFs on the following item(s)

- 1. Capital grant/subsidy (First / Final release) : Yes/No If yes, Rs. ....
2. Interest subsidy on Term Loan : Yes/No If yes, Rs. ....
3. Power subsidy : Yes/No If yes, Rs. ....
4. Subsidy on stamp duty & registration fee : Yes/No If yes, Rs. ....
5. Waiver of electricity duty : Yes/No if yes, Consumed Units (Kwh) .....

(\* strike out whichever is not applicable)

Signature of the Representative of the D.M. with Office Seal

Signature of the Deputy Director & P.O, with Office Seal

FORM-E

RECOMMENDATION FOR APPROVAL FORM

(FORMAT OF RECOMMENDATION FOR APPROVAL TO BE ISSUED BY THE CHAIRMAN OF THE DISTRICT COMMITTEE, .....District)

No \_\_\_\_\_/

Date: \_\_/\_\_/20\_\_

Certified that the \_\_\_\_\_(Name of the Farm) located at Village: \_\_\_\_\_PO: \_\_\_\_\_, Dt \_\_\_\_\_, Pin Code \_\_\_\_\_ is a commercial layer poultry/ poultry breeding farm \* financed by \_\_\_\_\_ ( name of Bank-Branch) / fund from own resources. The said farm has completed and set up the appropriate infrastructure and implemented the project in conformity with the approved project report of ARD Department, Government of West Bengal. The farm is a micro/small/medium \* sized farm of size \_\_\_\_\_ (number of layer poultry/parent poultry birds) and satisfy the definition under Para 4(xv) /4(xvi) \*.

Date of commencement of commercial activity : \_\_\_\_\_

The farm is recommended for approval for subsidy under WBIS 2017 for CLP & PBFs on the following item(s)

- |  |          |                                    |
|--|----------|------------------------------------|
| 1. Capital grant/subsidy (First / Final release) | : Yes/No | If yes, Rs. ....                   |
| 2. Interest subsidy on Term Loan                 | : Yes/No | If yes, Rs. ....                   |
| 3. Power subsidy                                 | : Yes/No | If yes, Rs. ....                   |
| 4. Subsidy on stamp duty & registration fee      | : Yes/No | If yes, Rs. ....                   |
| 5. Waiver of electricity duty                    | : Yes/No | if yes, Consumed Units (Kwh) ..... |

(\* strike out whichever is not applicable)

Signature of the Chairman,  
District Committee  
with Office Seal

FORM – F

Office Seal

No.-----/

Date:

Recommendation for availing of Waiver of Electricity Duty under the West Bengal Incentive Scheme 2017 For Commercial Layer Poultry Farm and Poultry Breeding Farm

To

The Director,

Directorate of Electricity Duty,

West Bengal \_\_\_\_\_

Sub: Certificate for Commencement of Commercial Production and entitlement for Waiver of Electricity Duty under the West Bengal Incentive Scheme 2017 For Commercial Layer Poultry Farm and Poultry Breeding Farm

Sir,

M/s \_\_\_\_\_ has commenced its Commercial operation as a \*new unit/expansion of the existing farm on \_\_\_\_\_ and has been found to be entitled to Waiver of Electricity Duty on the electricity consumed for its activity -----(Electric Units) during the period from \_\_\_\_\_ to \_\_\_\_\_ under the West Bengal Incentive Scheme 2017 for Commercial Layer Poultry Farm and Poultry Breeding Farm.

| Activity of the Farm | Farm size     |           |       |
|----------------------|---------------|-----------|-------|
|                      | New/ Existing | Expansion | Total |
|                      |               |           |       |

Encl.: Form-C

Yours faithfully,

Director AH &VS, WB

\*strike out whichever is not applicable

No.-----/

Date:

Copy forwarded for information to:

1. Deputy Director, ARD & PO, .....

2. M/s \_\_\_\_\_

Director AH &VS, WB